

A functional CV, highlighting relevant skills

Mark Matthews

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EDUCATION

2001-2004 University of East Anglia, Norwich: BSc 2i Environmental Science
Project: The effects of long term enrichment of water by sewage effluents on pollution in the River Yare.

SKILLS AND INTERESTS

Organising	Supervised 20 staff on textile factory production line for eight years, promoted to shift manager and then to training coordinator.
Scientific	Monitored nesting habits of greater crested grebe over five years. As an RSPB volunteer produced report and published findings in an article in 'Bird' magazine. Developed research skills during degree course including field surveys and laboratory analysis.
Teaching	Coordinated successful environmental awareness campaign in six primary schools, devised and ran competitions, raised funds to provide materials and prizes.
Creative	Designed a new display for UEA Environmental Society, helped produce publicity material, succeeding in doubling membership in two years.
Practical	Trained as a motor mechanic. Able to maintain and repair and a wide range of machinery. Currently restoring a fairground organ Computer literate - good wordprocessing skills and knowledge of spreadsheet and statistical packages. Full driving licence.

WORK EXPERIENCE

1993-2001	Jacquard, Leicester: textile production operative
1988-1993	Hampshire Motors, Leicester: motor mechanic/foreman
1984-1988	Careful Car Company, Nottingham: trainee motor mechanic

Date of Birth: 30 April 1968

Nationality: British

REFEREES:

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